

Yayasan Taman Mahatma Gandhi

Taman Rama School

Jl Cokroaminoto 382, Ubung Kaja

Denpasar Barat, Bali, Indonesia.

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ADMISSION PROCEDURE

ENROLLMENT

- School accepts applications from **Toddler (age 2 years) to Senior High grade 12.**
- Children seeking admission to the school must be of appropriate age. The age-category is fixed as follows: Toddler (2-3 years), TK A1/Playgroup (3-4 years), TK A2 (4-5 years), TK B (5-6 years), and Primary Grade 1 (6 years) at the beginning of the new academic year. Exemptions may be given in certain cases.
- Prior to enrolment, we encourage the parents to make thorough enquiries, inspect the school facilities, meet with section principals/directors and become fully informed.
- Application forms can be obtained from the Admissions Office and must be completed and submitted together with the other required documents. Before applying, parents should read and understand all of the policies and regulations and be willing to abide by them.
- It is a requirement that the candidates meet the principal before enrolling. The applicant will be tested and/or interviewed. Following the evaluation, the applicant's parent/guardian will be notified on the status of the application by the Admissions Office. The application may be accepted, wait listed, marked for re-testing, or rejected. Please note that the interview and testing will be by appointment only.
- The applicant's enrolment and admission is subject to the completion of all required documents, the accuracy of the information given and the result of admission test/interview. The school reserves the right to reject a candidate if he/she fails the test/interview or provide incorrect information.
- The class to which the student is admitted will be determined by the performance of the candidate in the admission test and/or interview.
- Upon notification of acceptance, parents/guardian will be required to remit payments of the required fees (Registration Fee, Admission/Building Fee, Annual Fee and other required fees) to ensure a placement in a class.
- The Candidate is officially enrolled to the school once all the administrative requirements are fulfilled and confirmation regarding the full payment has been received.

DOCUMENT REQUIREMENT

See Attached pdf files for relevant section.

FEES

- All students are obliged to pay the fees on schedule which comprises of the admission fee, building fee, monthly school fee, annual fee, activity/event fee and other required fees, as well as the amount required for books & uniform.
- **The Admission Fee** is a onetime only fee for new students. **The Building Donation** and **Activity Fees** are paid once for every section enrollment to Pre-School, grade 1, 7, & 10.
- **The Admission Fee, the Building Fee, & the Activity Fee** are paid when submitting the completed application form or after the confirmation of acceptance.
- **The Monthly school fee** should be settled by the 10th of every month. In case of a delay, a fine will be charged for each day late.
- **The Annual fee** must be settled at the beginning of the new academic year.
- Students are required to re-enroll when graduating from TKB to SD 1, SD 6 to SMP 1 and SMP 3 to SMA 1.
- **No fees paid to the school are refundable or transferable under any circumstances.**
- The Fee structure is subject to change.
- The school fees are to be paid in full **for the whole year**, including the intervening holidays; and no fee exemption is admissible in case a student takes leave for a while.